4.5 Student Code of Conduct

All students enrolled in programs or using the services of Construction Training Group are required to maintain appropriate standards of conduct at all times, whether attending a Construction Training Group training venue or representing Construction Training Group in any capacity, such as a work placement or vocational experience program.

Principles of Student Conduct

Students enrolled or using the services of Construction Training Group should adhere to the following principles:

- display a commitment to learning and to achieving success;
- be responsible and accountable for their own learning, behaviour and decisions;
- actively participate in all activities and learning experiences;
- work in harmony and respect the rights and opinions of staff and other students; and
- treat others as they themselves would like to be treated.

General Code of Behaviour

Construction Training Group requires behaviour to be conducted in a physically and psychologically safe environment conducive to effective learning.

- Students are required to be punctual at all times so that fellow students are not disadvantaged by lateness or early departure from scheduled classes.
- Students are required to arrive at all scheduled classes with prescribed materials and equipment.
- Students are required to wear clothing and shoes suitable to undertake the training or assessment
- Food or beverages are not to be consumed in class, except for bottled water.
- The use of electronic equipment including mobile phones, iPods, CD players and the like are not permitted during training.
- Students are expected to use acceptable language at all times.
- Students should respect other person's rights to hold different positions and views.
- Students should not discriminate against another person(s) for their beliefs, nationality, religion, age, gender or associations.

Improper or Inappropriate Behaviour

Where student behaviour is deemed to be improper or inappropriate as outlined below, Construction Training Group will take action in accordance with the Discontinuation of Enrolment Policy. Improper or inappropriate behaviour includes but is not limited to:

- Persistent disruptive behaviour;
- Taking photographs or filming other participants or staff without their permission. This also includes posting on Face Book and other social media without permission.
- Engaging in verbally abusive or hostile behaviour which affects a staff member, fellow student or work site staff;
- Behaviour which constitutes discrimination, victimisation or harassment;
- Attending Construction Training Group or work placement provider's premises consuming or having consumed alcohol;

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- Deliberate cheating or plagiarism;
- Smoking in non designated areas or the use of prohibited or illegal substances at Construction Training Group or work placement provider premises;
- Willful or malicious damage of Construction Training Group's or work placement provider equipment, materials or property;
- Physical assault on a member of Construction Training Group's or work placement provider staff, fellow students or members of the public or behaviour which is perceived to be threatening;
- Theft from Construction Training Group or work placement provider staff or fellow students;
- Carriage, use or being in possession of a prescribed or regulated weapon or dangerous article on Construction Training Group or work placement provider premises;
- Any student found to be willfully or accidentally activating fire or security alarms which result in the call out of emergency services such as police, ambulance or fire services will be liable for whatever costs are incurred by their actions.

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