
1.5 Health and safety

This policy outlines the approach taken by Construction Training Group to ensure a healthy and safe environment for all students, staff and others participating in any activities within the premises or under the employment of Construction Training Group.

Overview

Construction Training Group recognises the importance of providing a safe and healthy environment for staff, students, contractors and visitors during their participation in work and training activities with the organisation.

Construction Training Group aspires for excellence in workplace health and safety and is committed to providing an environment which is free from risks and conducive to the productivity and efficiency needs of its staff, students and others.

Compliance with Legislation

- 1.1. Construction Training Group meets the requirements of the *Occupational Health and Safety Act 2004* (Victoria) and complies with all other relevant legislation, codes of practice, advisory and best practice standards as well as organisational policies and procedures.

Organisational Responsibility and Commitment

2.1 Construction Training Group is committed to:

- a) Providing a safe and healthy environment for all students, staff and others during their participation in activities with Construction Training Group.
- b) Implementing effective risk management systems that; are relevant and suitable for the organisation's scope of business; promote workplace health and safety at all times; and continuously improve performance in relation to health and safety.
- c) Encouraging active participation, cooperation and consultation with all students, staff and others in the promotion and development of measures to improve health and safety.
- d) Actively responding to, recording and investigating all incidents.
- e) Taking immediate response to reduce the risk of identified hazards.
- f) Maintaining relevant policies, procedures, training, codes of conduct and systems to support and communicate effective health and safety practices throughout the organisation.
- g) Routinely conducting checks of the organisational environment to assess risks, identify hazards and identify areas for improvement.
- h) Providing appropriate induction, information and updates to staff and students about workplace health and safety.

Staff and Student Responsibility

- 3.1 All staff and students have a responsibility to take all reasonable care for their own health and safety; and always consider the health and safety of others who may be affected by their actions.

Reporting

- 4.1 All staff, students and others are required to report any identified hazards and associated risks as soon as they become aware of them.
- 4.2 All staff, students and others are required to report any incident that causes harm to a person during their participation in work and/or training activities with Construction Training Group.

Student safety measures

- 5.1 In order to protect the safety and welfare of students, Construction Training Group :
- a) Does not permit or require students to attend scheduled classes for more than eight (8) hours in any one day.
 - b) Does not permit or require full time students to attend scheduled classes prior to 8.00am and/or after 10.00pm.